



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

27 October 2021

DIVISION MEMORANDUM

DM No. 826, s. 2021

TRANSFER OF SIP/AIP/WFP REVIEW FROM SMME TO PAR

To: OIC-Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
District Appraisal Committee Members
School Planning Team Members
All Others Concerned

1. Pursuant to Republic Act No. 9155 (An Act Instituting a Framework of Governance for Basic Education, Establishing Authority and Accountability, Renaming the Department of Education, and for Other Purposes), and in consonance with the general functions of divisions, sections, offices and units stipulated in DepEd Order No. 52, s. 2015 (New Organizational Structures of the Central, Regional and Division Offices of the Department of Education), this Office informs all field sub-offices, schools and learning centers on the **transfer of SIP/AIP/WFP review** from the School Management Monitoring and Evaluation Section (SMME) to the **Planning and Research (PAR) Section- Planning Unit**.
2. By virtue of RA 9155 and providing for decentralization and relevance to context, DepEd identified similar themes, objectives and functions to ensure accountability in all organization levels. The new organizational structure bestows upon the **PAR Section- Planning Unit** the accountability to **facilitate the formulation and implementation of education plans, standards, policies, and guidelines** in all areas of education in the Division.
3. On the other hand, the **SMME Section** is accountable for the **implementation of standards and policies relevant to managing the schools for the purpose of effectiveness, including quality management system implementation, assessment, and technical assistance**.

DEPEDQUEZON-TM-SDS-04-009-003



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4. The duties and responsibilities of the SMME Section also underscore preparing and submitting reports on findings on the **quality assurance processes** as to school planning, SBM, and implementation of programs and projects for continuous improvement, whereas the PAR Section- Planning Unit is responsible for the **provision of technical assistance** to schools and learning centers by **responding to the identified needs in relation to planning** and other matters on governance and operations.
5. Adhering to the above-mentioned mandates, and putting premium on the delivery of quality, equitable and accessible education, the **SIP/AIP/WFP review process** shall now be under the jurisdiction of the **PAR Section- Planning Unit**.
6. Thus, after the review of the District Appraisal Committee (DsAC), the SIP/AIP/WFP shall be forwarded to the office of the **Division Planning Officer** who shall appear as signatory, instead of the Division SBM Coordinator.
7. All concerns relative to education plans and plan adjustments shall likewise be addressed to the PAR Section- Planning Unit.
8. Widest dissemination of and strict compliance to this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

mmt10/27/2021

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